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26<sup>th</sup> May 2017

### September 2017 Class Arrangements

Dear Parents and Carers,

I am writing to let you know about class arrangements for next year (see enclosed list for details). The class groups are staying the same, apart from the new Reception classes which are a mixture of both Nursery classes and children new to the school. Individual letters and information packs will be going out to parents of children starting in Nursery or Reception.

We have shared the learning support across the classes as fairly as possible, ensuring there is additional support where there is most need. We are in the process of recruiting 2.5 additional Learning Support Assistants to work in Reception, Y4 and Y6. We are also recruiting a new After School Club manager as Mrs Hunter will be focussing on her teaching role.

You will have an opportunity to meet your child's new teacher at open evening on **Wed 12<sup>th</sup> July**. As last year, this will begin with a talk in your child's *new* class at 4pm, followed by open drop in at your child's current class to have a look at the work they've been doing this term. These talks will be repeated the following day at 3:20 for those of you with more than one child in the school. If you have more than two, you can arrange a separate time to come and see any other teacher. During open evening, we will also be putting on some musical performance and information stalls (including uniform) in the main hall.

Mrs Hughes and Mrs Tofts will both be retiring at the end of term 6 – between them they have given over 77 years' service to the school (Mrs Hughes 33 years and Mrs Tofts 44 years) – they have been a hugely important part of the school for such a long time and will be sorely missed. They both deserve a rest now and we wish them both a long and happy retirement.

We are also very sad to be saying goodbye to Mrs Robinson at the end of this term – she will be moving to Colston's School in Stapleton as English and Humanities Lead. In her 4 years at Headley Park, Mrs Robinson has made a brilliant contribution to the school as class teacher, English lead and phase leader and she will be very much missed. We wish her all the best in her new school. We have appointed Mr Mark Inskip (currently at Ashton Vale) to take over as Y1 teacher and EYFS/KS1 lead. Mr Inskip will be starting in September but will be coming in for most of transition week in July to get to know his new class.

We are delighted that Miss Trolley will be staying with us to complete her teacher training course. She will be working in Year 4 alongside Mrs Pryde.

If you have any questions about any of the arrangements please come and speak to me or contact me at [mfredrickson@headleypark.bristol.sch.uk](mailto:mfredrickson@headleypark.bristol.sch.uk).

Miriam Fredrickson  
Head Teacher